



## Clientele Agreement {Page 1 of 3}

### CLIENT:

This contract is put into place to identify what a photographic session with *Egg In The Nest Photography* entails and to ensure that I am able to deliver on your expectations. Please read all information carefully. Keep a copy for yourself and then sign a copy for my records. If you have any questions, please let me know before the session. Thank you!

### SESSION

- 1 ) Photography Session fees (non-refundable) cover time and talent only. This fee secures your session date and current prices. The fee is due at the time you book your date. The fee does not cover print pricing. Images and products are sold separately.
- 2) You are responsible for covering additional fees and costs related to location choice (admission fees, parking, etc.). Travel up to 20 miles from **WR14 1QD** is included. Time and travel above this will be invoiced. Contact me for pricing of travel.
- 3) Other photography is not permitted during the photography session. This is because it is distracting, especially to small children and prevents me from being able to do my job effectively.
- 4) I reserve the right to cancel an appointment date due to unavoidable circumstances (illness, emergency, etc.) or unfavorable weather.
- 5) I realise that there may be unavoidable circumstances for yourself that conflict with our appointment date. Please call as soon as possible to reschedule. I allow for session to be rescheduled twice with 48 hours notice at no extra cost. **Any notice with less than 48 hours notice will be billed an additional £35 and handled at my discretion.** Rescheduled dates are to be within 30 days of original date. No-Shows forfeit the session fee altogether.

### PROOFING & ORDERING

- 1) Within 3 weeks after the session I will post some proofs (at least 15) in a password protected gallery online. **This gallery will be hosted for 1 month.** Our in person viewing session will be scheduled within 3 weeks after the session. This in person session will allow you browse approximately 50 images of your photography session. You will be able to choose images, photographic layouts, touch-ups to be done and style.
- 2) Any orders made during the viewing session will receive an additional discount of 10% off print order total. This discount is subject to change at any time and does not count towards the Photographic Session Fee.
- 3) Be sure to inspect your images very carefully in your gallery. Once images and products are ordered, **all sales are final.**
- 4) All ordered images will be held on file for up to two months. The images are then archived. If you would like any additional images after this time it will cost a fee of £35 to retrieve the images in addition to the cost of the print.
- 5) Please allow 2-3 weeks for your order to arrive from time of payment. Additional time may be needed for specialty items such as large canvas prints and albums. **All Sales are Final.**
- 6 ) I cannot begin design work or processing orders until the full payment is received.

INITIAL HERE



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CLIENT:

### DESIGN WORK

- 1) If you purchase items that require design work, I will consult you first to get your input on the image's style, colors, graphics, etc. for the design. Please be as specific as possible about how you would like your images to be for final production. I will then create a design doing my best to incorporate your requests. You can make up to three small changes to that design (change a color, change graphics, change out a picture). Additional changes will be billed at £15/hr. Again, I will let you know if there are extra charges before work is begun. **Once the requested changes are made, charges apply regardless if the final product is purchased.**
- 2) Since an Album is a larger design, you can make up to 10 changes at no charge; additional changes will be billed as previously described.

### OTHER

- 1) Checks returned by the bank for any reason will be charged a £25 service charge and sessions/orders will be cancelled if they are not paid in full within three days of notification.
- 2) **Please do not copy images.** Copying or scanning images from your gallery, my website, the blog, or from other printed materials is considered stealing, regardless of the intent for use. Egg In The Nest Photography is sole own of copyrighted works. This means the client may not sell, enter competitions or make commercial use of any images created by Egg In The Nest Photography with the exception to the images purchased in the Premium Packages (includes a written permission statement). You will need to request my written permission for any use of photographs.
- 3) Egg In The Nest Photography maintains the right to use her works for her portfolio, website, samples, entry into photographic competitions, self promotions, art exhibitions, editorial use or for display in or on the outside of Egg In The Nest Photography Studio.
- 4) Credits and special offers are non-transferable and are not redeemable for cash.
- 5) Prices are subject to change at any time. Pricing is locked in at time of booking and is good for 30 days providing payment is made at time of booking.
- 6) A new session cannot be scheduled until ordering is complete on a past session.
- 7) Egg In The Nest Photography will not be held responsible for any accidents that occur either on location or in studio. Egg In The Nest Photography is also not liable for any damage done by yourself or your children while on location or in studio. As well any damage done to my equipment by yourself or your children will be billed to you. Please keep an eye on your children, my job is to photograph their joy and happiness. I am not responsible for their actions.
- 8) If Egg In the Nest Photography feels it cannot meet your portrait needs your Photography Session Fee will be returned and another photographer recommended. If Egg In The Nest Photography feels the client has breached points outlined in Client Agreement the Photography Session Fee will not be returned.

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## Clientele Agreement {Page 3 of 3}

CLIENT:

ALL SALES ARE FINAL. If you have any questions please do not hesitate to contact Egg In The Nest Photography.

Photography Session Fee Due at time of booking either by check, Paypal, bank transfer or cash.

**I have read, understood, and agreed to the policies, terms, copyright statement and conditions in the Client Agreement**

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Signature

Date

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Signature

Date

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Signature of Photographer

Date

# Clientele Information Form

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FIRST & LAST NAME OF ALL PARTICIPANTS

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ADDRESS

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CITY

COUNTY

POST CODE

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HOME PHONE NUMBER

CELL

WORK or ALTERNATIVE

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E-MAIL:

The majority of communication is done via e-mail. If you do not check it regularly, let me know

Preferred method of contact:   E-MAIL   HOME   CELL   WORK/ALTERNATE #

PARTICIPANTS:

\_\_SELF      \_\_SPOUSE/PARTNER: \_\_\_\_\_

\_\_CHILD 1 (name, gender, birthday): \_\_\_\_\_

\_\_CHILD 2 (name, gender, birthday): \_\_\_\_\_

\_\_CHILD 3 (name, gender, birthday): \_\_\_\_\_

\_\_OTHER (name, relationship, etc.): \_\_\_\_\_

How did you hear about Egg In The Nest Photography?

Please describe any specific grouping, pose, or image requests

Please list any other expectations you have for the session or anything else you'd like me to know:

What are your goals for your final images? Are you looking for large prints to display in home? Gifts? A coffee table book? Announcements? Canvas? Other?

# Model Release Form

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FIRST & LAST NAME OF ALL PARTICIPANTS

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ADDRESS

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CITY

COUNTY

POST CODE

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PHONE NUMBER

I give permission to Egg in The Nest Photography to use the images (or variations of the images) from this session for publication in advertising materials, websites, blogs, portfolios, displays, or other promotional methods for **Egg In The Nest Photography** without compensation.

**Egg In The Nest Photography** will not sell these images to a third party without additional consent from you.

I have read, understood, and agreed to the terms and conditions in this MODEL RELEASE.

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Signature of Adult 1

Date

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Signature of Adult 2

Date

If a subject is under 18, please provide parent/legal guardian signature:

I am the parent or legal guardian of the minor(s) listed and I agree to this MODEL RELEASE his/her behalf

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Signature

Date